

2010 Reservation Instructions



Our two short winter holidays will give you a break from the long, cold winter season. Here's what to do:

STEP 1: Read this document very carefully.

If there are parts that you don't understand, ask your host parents, a friend or counselor to explain them.

STEP 2: Review the itineraries [here](#) and choose a tour.

- **Inclusions:** The tour price includes: hotel accommodations based on quadruple occupancy, all ground transportation after your arrival, breakfast each day, arrival day pizza party, tour t-shirt, and entrance fees all venues.
- **Exclusions:** The tour price does not include: round trip transportation from your departure city, lunch and dinner each day, and souvenirs.
- **Airfare:** Do not purchase airline tickets to the departure city now. When a minimum number of student are registered, we will contact you with instructions for booking your travel, including flight arrival and departure times and hotel transportation logistics.
- **Payment:** Acceptable forms of payment include check or money order drawn on US-based financial institution. Alternatively, we can arrange for direct wire transfer payments for the full tour cost, for a small fee. Contact us for details.
- **Reservations:** Early reservations are accepted through December 1, 2009 with a \$200 deposit. The balance of the tour fees must be submitted by December 31, 2009.

Credit- or debit card payment or checks drawn on non-US financial institutions are not accepted.

Reservations received after December 1, 2009 must include full payment.

No reservations will be accepted after December 31, 2009.

STEP 3: Complete the Reservation Form [here](#).

Type directly into the online form. When finished, save a copy, print the form, and obtain signatures. Forms with missing or incomplete fields will be returned.

STEP 4: Read the Rules [here](#), print and sign the form.

Tour rules are strictly enforced as required by Rotary. If you feel that you can not live by these rules during the tour, then you should stay home. Rules violations can result in being sent home early at the student's own expense with no refund.

STEP 5: Complete and obtain signatures for the SCAT Parental Consent form [here](#).

STEP 6: Prepare your reservation packet for mailing.

All items below must be properly completed with the signatures and included in the reservation packet you return to us. If anything is missing, the entire packet will be returned to you. We can not reserve a place for you on a tour without a completed packet.

Here's what you need to send:

- ✓ **Reservation form** – completed and signed
- ✓ **Rules agreement** – completed with signatures
- ✓ **Parental Consent form** – completed with signatures
- ✓ **Check or money order, payable to SCAT, Inc.,** – review the Payment section of Step 2
- ✓ **Copy of your insurance card** – The insurance company *must* be based in the U.S. Insurance from student's home country is not acceptable. Copies of the insurance application are not acceptable.
- ✓ **Small photo for our ID badge** - approximately 1 inch face size such as school or passport photo.
- ✓ **Copy of the name page of your passport showing passport number.**



South Central Ambassador Tours, Inc.



2010 Spring Get-Away Reservation Form

PLEASE MARK YOUR SELECTION

My choice is <i>Fun-tastic Florida</i> Orlando, Florida March 7 to 12, 2010 US \$695 Does not include: round trip airfare from your departure city, lunch or dinner each day <i>minimum of 32 students</i>	My choice is <i>Shop 'til You Drop</i> Minneapolis, Minnesota March 10 to 14, 2010 US \$495 Does not include: round trip airfare from your departure city, lunch or dinner each day <i>minimum of 32 students</i>
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PLEASE COMPLETE FORM ONLINE BEFORE PRINTING FOR SIGNATURES

Every field MUST be completed.

First Name: _____ Last Name: _____

Name friends call you: _____ Date of Birth: ____/____/____ (check one) Male F
month day year

Natural Parents names: _____ Address in home country: _____ Home country: _____ City: _____ Telephone number in home country, including country and city code: _____

USA host family name: _____

USA street address: _____

USA city, state, zip _____

USA host family phone: (____) ____ - ____ Personal cell phone if you have one: (____) ____ - ____

Personal e-mail (required): _____

Host family e-mail (required): _____ Sponsor district number: _____

Host district number (in the U.S.): _____ District youth exchange officer: _____

Club counselor _____ phone # _____ e-mail _____

<p><u>Rooming preference:</u> you will be sharing a hotel room that contains 2 full or queen size beds with 3 other students.</p> <p><input type="checkbox"/> I prefer to room with someone from my host district or region</p> <p><input type="checkbox"/> I prefer to room with someone from my home country or same language</p> <p><input type="checkbox"/> It doesn't matter who I room with</p> <p><input type="checkbox"/> I prefer to room with: _____ / _____ / _____</p>
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Required personal information:

Date of your last tetanus shot. _____

Do you have any kind of allergies, such as to bee stings or to medications like aspirin? Yes No

If yes, please list them – _____

Do you have any dietary restrictions such as vegetarian, sugar free, lactose intolerant, etc.?.? Yes No

If yes, please list them – _____

Are you currently taking any prescriptions or medications? Yes No

If yes, please list them and what they are for – _____

If the answer to #10 is NO, have you taken any prescriptions in the past year? Yes No

If yes, please list them and what they are for – _____

Do you have any special physical conditions or restrictions that limit activity? Yes No

If yes, please list them – _____

Do you get carsick, seasick or have any other such occurrences that would affect your travel? Yes No

If yes, please list them – _____

READ THIS CAREFULLY TO AVOID MISUNDERSTANDINGS.

I understand that the cost of the tours indicated on this reservation form does NOT include the cost of transportation (airfare) to the starting city and back home from the ending city. I understand that my reservation can be cancelled even after being confirmed if my youth exchange host program reports that I might create discipline problems on the tour. In that event, refunds of payments will be based on the following policy. I understand that all payments made by me are fully refundable only if I notify you in writing by December 28, 2009. Unless the tour is able to fill the vacancy created by my dropping from the tour or the tour is cancelled due to lack of participants, no refunds will be given after January 1, 2010 as all trip expenses will have been prepaid by that date.

Signature of student: _____ Date: _____

Signature of host parent verifying student understands terms: _____

All items must be enclosed in Registration Packet and mailed to the address below:

Check or money order payment – review Payment section of Step 2 for details.

Completed 2010 Winter Get-Away Reservation form

Completed Rules Agreement form

Completed SCAT Parental Consent form

Copy of US-based insurance card showing name & policy number

Small photo for ID badge – approximately one inch face size

Copy of name page of passport showing passport number

Chuck Frazier, tour administrator
P. O. Box 1071 Emporia, KS 66801-1071

Phone: 620-342-9016 **E-mail:** scattours@cablone.net
www.youthexchangetours.com

SCAT use only: date received _____
amount received _____