



South Central Ambassador Tours, Inc.

2010 Reservation Instructions



Our Summer bus adventures will take you to famous American landmarks, exciting entertainment venues and cultural icons along the East and West coast. The bonds you form with your fellow Rotary travelers will last a lifetime!

STEP 1: Read this document very carefully.

If there are parts that you don't understand, ask your host parents, a friend or club counselor to explain them.

STEP 2: Review the itineraries [here](#) and choose a tour.

- **Inclusions:** The tour price includes: bus travel, all meals or a cash meal allowance to buy meals, quadruple occupancy hotel accommodations, tour t-shirt, tour booklet and entrance fees to all sites and venues.
- **Exclusions:** The tour price does **not** include: round trip transportation from your host city
- **Airfare:** Do not purchase airline tickets to the departure city until instructed to do so. When a minimum number of students are registered, we will contact you with instructions for booking your travel, including flight arrival and departure times and hotel transportation plans.
- **Payment:** Acceptable forms of payment include check or money order drawn on US-based financial institution. Alternatively, we can arrange for direct wire transfer payments for the full tour cost, for a small fee. Contact us for details.

Credit- or debit card payment or checks drawn on non-US financial institutions are not accepted.

- **Reservations:** Early reservations are accepted through December 31, 2009 with only a \$1000 deposit. The balance of the tour fees must be submitted by February 28, 2010 or you risk losing your space on the trip.

Reservations received after December 31, 2009 must include full payment.

No reservations will be accepted after March 27, 2010.

**We encourage you to reserve early. In most years, the tours reach full capacity well before the deadlines. Please see the Reservation Form for details on our refund policy.

STEP 3: Complete the Reservation Form [here](#).

Type directly into the online form. When finished, save a copy, print the form, and obtain signatures. Forms with missing or incomplete fields will be returned.

STEP 4: Read the Rules [here](#), print and sign the form.

Tour rules are strictly enforced as required by Rotary. If you feel that you cannot live by these rules during the tour, then you should stay home. Rules violations can result in being sent home early at the student's own additional expense with no refund of fee paid.

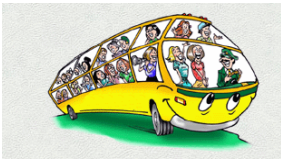
STEP 5: Complete and obtain signatures for the SCAT Parental Consent form [here](#).

STEP 6: Prepare your reservation packet for mailing.

All items below must be properly completed with the signatures and included in the reservation packet you return to us. If anything is missing, the entire packet will be returned to you. We can not reserve a place for you on a tour without a completed packet.

Here's what you need to send:

- ✓ **Reservation form** – completed with 2 signatures
- ✓ **Rules agreement** – completed with 2 signatures
- ✓ **Parental Consent form** – completed with signatures
- ✓ **Check or money order, payable to SCAT, Inc.,** – review the Payment section of Step 2
- ✓ **Copy of your insurance card** – The insurance company *must* be based in the U.S. Insurance from student's home country is not acceptable. Copies of the insurance application are not acceptable.
- ✓ **Small photo for our ID badge** - approximately 1 inch face size such as school or passport photo.
- ✓ **Copy of the name page of your passport showing passport number**



South Central Ambassador Tours, Inc.

2010 Summer Rotary Tours Reservation Form

Western States A 14 days June 12 – June 25, 2010	Western States B 14 days June 15 – June 28, 2010	Eastern States 14 days June 18 – July 1, 2010
US \$1,975	US \$1,975	US \$1,975
Excludes airfare to departure city (Oakland, CA) and from final destination (Phoenix, AZ). <i>minimum of 40 students</i>	Excludes airfare to departure city (Phoenix, AZ) and from final destination (Oakland, CA). <i>minimum of 40 students</i>	Excludes airfare to departure city (Baltimore, MD) and home from final destination (Boston, MA). <i>minimum of 40 students</i>

Please indicate your preference for each tour:

Western States Tour A:	1 st choice	2 nd choice	3 rd choice	I won't consider this tour
Western States Tour B:	1 st choice	2 nd choice	3 rd choice	I won't consider this tour
Eastern States Tour:	1 st choice	2 nd choice	3 rd choice	I won't consider this tour

First Name: _____ Last Name: _____

Name friends call you: _____ Date of Birth: ____/____/____ (check one) Male Female
month day year

Natural Parents names: _____ Address in home country: _____ Home country: _____ City: _____ Telephone number in home country, including country and city code: _____

USA host family name: _____

USA street address: _____

USA city, state, zip _____

USA host family phone: (____) ____ - ____ Personal cell phone if you have one: (____) ____ - ____

Personal e-mail (required): _____

Host family e-mail (required): _____ Sponsor district number: _____

Host district number (in the U.S.): _____ District youth exchange officer: _____

Club counselor _____ phone # _____ e-mail _____

Rooming preference: you will be sharing a hotel room that contains 2 full or queen size beds with 3 other students.

I prefer to room with someone from my host district

I prefer to room with someone from my home country or same language

It doesn't matter who I room with

I prefer to room with: _____ / _____ / _____

Required personal information:

Date of your last tetanus shot. _____

Do you have any kind of allergies, such as to bee stings or to medications like aspirin? Yes No

If yes, please list them – _____

Do you have any dietary restrictions such as vegetarian, sugar free, lactose intolerant, etc.? Yes No

If yes, please list them – _____

Are you currently taking any prescriptions or medications? Yes No

If yes, please list them and what they are for – _____

If the answer to #10 is NO, have you taken any prescriptions in the past year? Yes No

If yes, please list them and what they are for – _____

Do you have any special physical conditions or restrictions that limit activity? Yes No

If yes, please list them – _____

Do you get carsick, seasick or have any other such occurrences that would affect your travel? Yes No

If yes, please list them – _____

READ THIS CAREFULLY TO AVOID MISUNDERSTANDINGS.

I understand that the cost of the tours indicated on this reservation form does NOT include the cost of transportation (airfare) to the starting city and back home from the ending city. I understand that while every attempt will be made to place me on the tour of my choice, the submitting of this reservation form, payment of the required deposit and submitting all other required documentation **does not guarantee** a position on my first choice of tours. I understand that my reservation can be cancelled even after being confirmed if my youth exchange program reports that I might create discipline problems on the tour. In that event, refunds of payments will be based on the following policy. I understand that all payments made by me are fully refundable only if I notify you in writing by email by **February 28, 2010**. Unless the tour is able to fill the vacancy created by my dropping from the tour, requests for refunds during March will receive only 2/3 of total amount paid; requests received April 1 to 15 will receive only 1/2 of paid amount; requests received April 16 to 30 will receive only 1/4 of paid amount. Refunds given after May 1, 2010 will amount to the amount of the cash meal allowance only as all trip expenses will have been prepaid by that date.

Signature of student: _____ Date: _____

Signature of host parent verifying student understands terms: _____

All items must be enclosed in Registration Packet and mailed to the address below:

Check or money order payment – review Payment section of Step 2 for details.

Completed 2010 Summer Rotary Tours Reservation form

Completed Rules Agreement form

Completed SCAT Parental Consent form

Copy of US-based insurance card showing name & policy number

Small photo for ID badge – *approximately one inch face size*

Copy of name page of passport showing passport number

Chuck Frazier, tour administrator
P. O. Box 1071 Emporia, KS 66801-1071

Phone: 620-342-9016 **E-mail:** scattours@cablone.net
www.youthexchangetours.com

SCAT use only: date received _____
amount received _____